

WARM SPRINGS CORRECTIONAL CENTER ORIENTATION

Physical Address: 3301 E. Fifth St., Carson City, NV 89706

Mailing Address: P.O. Box 7007, Carson City, NV 89702

WARDEN – Greg Smith

AWO – Wes Mattice

CASEWORKERS: CCSII Hansen – Head Caseworker/ Pre-Release Coordinator CCSII Gavuzzi-OASIS/Unit 2

Units 1 – CCSI Thomas

Unit 4A – CCSI Neubauer

Unit 4B – CCSI Dutton

HOUSING RULES ARE POSTED IN EVERY UNIT AND YOU ARE RESPONSIBLE FOR KNOWING AND COMPLYING WITH THEM. BE SURE TO CHECK YOUR UNIT'S BULLETIN BOARD AND CHANNEL 3 FOR UPDATES AND INFORMATION ABOUT THE INSTITUTION.

All times/days below are dependent on the yard being open and can be changed as necessary.

- ♦ **VISITING:** Friday – Monday 8:30 a.m. – 2:30 p.m.
- ♦ **ALL VISITORS MUST BE PREAPPROVED.** Visitors need to setup an appointment with Visiting prior to visit.
- ♦ **MAILROOM:** Monday – Friday 1:00 – 2:00 p.m. for mail services. A list of available items is posted outside the mailroom. 
- ♦ **LAUNDRY:** Schedules are posted in each unit.
- ♦ **MEDICAL:** Refer to handout received on arrival for current infirmary times and services. **SICK CALL IS AT 9:30 a.m. DAILY.**
- ♦ **BARBER:** Each unit maintains a barber schedule. Sign-ups are in the unit.
- ♦ **RELIGIOUS SERVICES:** Schedule posted on wall in the Chapel hallway. Services announced in each unit. 
- ♦ **LAW LIBRARY:** Monday-Wednesday-Thursday the Law Library will be open from 2:00 pm to 3:00 pm
- ♦ **PROPERTY ROOM:** By kite only
 - **CLOTHING ISSUE:** Reissue is semi-annual. Send a kite to the clothing/property officer with your size and item(s) requested.
- ♦ **CASEWORKERS:** Please kite your caseworker with any issues. Your caseworker will send a response or if necessary setup an appointment or call for you to resolve/discuss. **Do not bother caseworkers on the yard.** All caseworkers have posted open door hours.
 - **GRIEVANCE:** See your Unit Caseworker during the week or Shift Supervisor (located in Ops) in the evening or on weekends/holidays to try to resolve prior to submitting your grievance. They can provide grievance forms. 
- ♦ **ID CARDS MUST BE WORN AT ALL TIMES ON LEFT SIDE OF OUTER MOST GARMENT**
- ♦  **NDOC PROHIBITS ALL TOBACCO AND TOBACCO PRODUCTS.** Possessing any tobacco products is considered possession of contraband and you will face disciplinary action.

"THESE PROVISIONS DO NOT CREATE ANY LIBERTY INTEREST, OR RIGHT TO ANY CLASSIFICATION STATUS, EMPLOYMENT OR PLACEMENT, ON BEHALF OF INMATES, NOR IS ANY LIBERTY INTEREST TO BE IMPLIED FROM ANY PART OF THESE PROVISIONS."